

**Decision Maker:** Council

**Date:** 25<sup>th</sup> June 2012

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** MEETINGS OF THE URGENCY COMMITTEE

**Contact Officer:** Graham Walton, Democratic Services Manager  
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**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** N/A

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1. Reason for report

- 1.1 The Urgency Committee deals with urgent non-executive decisions that are not of a sensitive nature where otherwise a meeting of full Council would be required. The Constitution specifies that any decisions made by the Committee should be reported to the next available meeting of the full Council. The Urgency Committee met on 18<sup>th</sup> April and 1<sup>st</sup> May 2012 to consider matters relating to appointments to the posts of Deputy Chief Planner and Assistant Director, Education.
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2. **RECOMMENDATION**

**That the decisions made by the Urgency Committee at its meetings on 18<sup>th</sup> April and 1<sup>st</sup> May 2012 be noted.**

### Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council
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### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £344,054
  5. Source of funding: Revenue budget
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### Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team
  2. If from existing staff resources, number of staff hours: N/A
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### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: The report does not involve an executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

3.1 The terms of reference of the Urgency Committee as set out in Part 3 of the Council Constitution state that its role is to “deal with urgent non-executive decisions that are not of a sensitive nature – any such decisions shall be reported to the next available meeting of the full Council.” At the recent annual meeting of the Council, the Committee’s membership was expanded to seven Members as follows –

The Mayor

The Leaders of the three largest groups

The Chairman of General Purposes and Licensing Committee

The Chairman of Executive and Resources PDS Committee

The relevant Portfolio Holder or Committee Chairman

3.2 The Committee has met twice in recent months and this report summarises the decisions that were made, in accordance with the Constitution. The minutes relating to each decision are set out below for Members’ information.

#### **18<sup>th</sup> April 2012:**

#### **1 INTERVIEW ARRANGEMENTS - APPOINTMENT OF DEPUTY CHIEF PLANNER** Report RES12072

It was agreed that the report should be considered as a matter of urgency to enable the appointment process to take place on 20<sup>th</sup> April 2012 as scheduled.

In Bromley, only appointments to posts designated as being at Chief Executive or Chief Officer level were normally made by Members, although by law Members could appoint to Deputy Chief Officer posts as defined by Section 2 (8) of the Local Government and Housing Act 1989. The role of the Deputy Chief Planner would require a high level of Member engagement, so the Chief Executive had requested that the appointment be carried out at Member level. Three candidates had been identified by officers for the final interview on 20<sup>th</sup> April.

#### **RESOLVED that**

**(1) the request of the Chief Executive that the appointment to the post of Deputy Chief Planner be made by Members be agreed.**

**(2) the interview panel to appoint the Deputy Chief Planner consist of the following Councillors –**

**Stephen Carr, Peter Dean, Charles Joel, Mrs Anne Manning, Tony Owen and Colin Smith, plus one representative to be notified from each of the Liberal Democrat and Labour groups.**

**1<sup>st</sup> May 2012:**

**2 INTERVIEW ARRANGEMENTS - APPOINTMENT OF DEPUTY CHIEF PLANNER**

Report RES12076

At its meeting on 18<sup>th</sup> April 2012 the Committee had appointed eight members to the interview panel to appoint the Deputy Chief Planner, partly based on availability for the interviews scheduled to be held on 20<sup>th</sup> April. These were Councillors Stephen Carr, Peter Dean, Charles Joel, Mrs Anne Manning Tony Owen, and Colin Smith, plus one representative from each of the Liberal Democrat and Labour Groups (subsequently confirmed as Councillors Reg Adams and Peter Fookes.) In the event, the interviews were postponed, offering Members the opportunity to reconsider the make-up of the Panel.

**RESOLVED that Councillor Peter Morgan be added to the Appointment Panel agreed at the last meeting on 18<sup>th</sup> April 2012 to interview for the post of Deputy Chief Planner.**

**3 APPOINTMENT OF ASSISTANT DIRECTOR, EDUCATION**

Report HHR12002

At the meeting on 26<sup>th</sup> March 2012 full Council had approved the Council's Pay Policy Statement for 2012/13. In accordance with the Secretary of State's guidance, appointments to posts with a salary package in excess of £100,000 per annum were required to be considered by Councillors.

The post of Assistant Director, Education had already been advertised with a salary package in the region of £100,000 per annum (MG2 - £62,069 to £100,621), a competitive amount and comparable with what was being paid elsewhere in London. A suitable candidate had been identified by the Member Appointment Panel and it was considered that, given the importance of the post and the limited number of potential recruits, the Council's ability to recruit the best candidate should not be compromised by the grade of the post.

**RESOLVED that**

**(1) The proposal to offer the successful candidate circa £100,000 per annum (basic salary), plus a lease car and any other entitlements set out in the general terms and conditions of service applicable to Management Grade staff be approved.**

**(2) In the event that the above package is not sufficient to secure the best person for the job, that the Chief Executive, in consultation with the Assistant Chief Executive HR and the Portfolio Holder, is authorised to increase the basic salary up to £110,000 per annum.**

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Agenda and minutes of the Urgency Committee meetings on 18 <sup>th</sup> April and 1 <sup>st</sup> May 2012